



PREFERRED

A different kind of real estate company®

**MORTGAGE INFORMATION SHEET**

Property: \_\_\_\_\_

Owners: \_\_\_\_\_

**FIRST MORTGAGE INFO:**       FHA    VA    Conventional    Home equity  
please check one

Mortgage Company Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**SECOND MORTGAGE INFO:**       FHA    VA    Conventional    Home equity    Open Line of Credit  
please check one

Mortgage Company Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

In order for your mortgage company(s) to issue payoff statements required to clear title, you must give permission to Coldwell Banker Preferred’s Conveyancing Department to obtain your payoff information by signing at the bottom of this form.. Otherwise these payoffs cannot be obtained for settlement. Please be aware that Title Companies consider home equity loans and/or lines of credits as mortgages requiring payoffs.

I hereby authorize Coldwell Banker Preferred to obtain my / our mortgage payoff information and authorize Coldwell Banker Preferred to approve payoff (fax) fees from the above listed banks and or mortgage companies. Coldwell Banker Preferred shall be reimbursed for any and all charges incurred for ordering the mortgage payoff statement(s) required to complete settlement.

I, the seller acknowledge that FHA mortgages must settle at least 3 weekdays prior to the month’s end or the next month’ s interest will be charged as a penalty to the seller.

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_ Date \_\_\_\_\_

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